

Job advert: Children and Families Worker
St Mark's Church, Lache cum Saltney

St Mark's Church Lache cum Saltney, on the south-west side of Chester, are looking for a new, enthusiastic member to our team. We are a vibrant worshipping community, passionate that all who come feel they are part of God's family, where all share in celebrating the good news of Jesus Christ. We believe that God has spoken to us through the words of Isaiah 54:2-3:

"Enlarge the place of your tent, stretch your tent curtains wide, do not hold back; lengthen your cords, strengthen your stakes. For you will spread out to the right and to the left; your descendants will dispossess nations and settle in their desolate cities."

As part of this, we are looking for just the right person to develop and co-ordinate our work with children and families within the parish, and to grow our outreach into the schools and community.

The role is part time (20 hours per week) and will be flexible and include evening and weekend working.

The role is paid according to the Real Living Wage which is currently £12.60 per hour.

To apply for the role, please send your application to vicar@stamarkssaltney.org.uk by 17th June 2025.

Interviews will take place at St Mark's church in the afternoon of 26th June 2025.

Please note that an Enhanced DBS Disclosure with Barring will be required for the post-holder. It is an occupational requirement of this role, in accordance with the Equalities Act 2010, that the post-holder should be a practicing Christian. Membership of the employer's pension scheme is available and further training appropriate for the role will be offered through the Diocese of Chester.



St Mark's
Lache Saltney

St Mark's Church
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www.stmarkssaltney.org.uk

**LOVING
GOD AND
MAKING
HIS
LOVE
KNOWN**

Job Description: Children and Families Worker St Mark's Church, Lache cum Saltney

Hours of Work: Part Time, 20 Hours per week

This will be flexible and include evening and weekend working

Salary: Real Living Wage (currently £12.60 per hour)

Duration: Initial 3-year fixed term contract

Closing date: 17th June 2025

Interviews to be held 26th June 2025

Reporting to: The Vicar and PCC of St Mark's Church, Lache cum Saltney

Normal Place of Work: The parish and surrounding area of St Mark's Church

Office space is provided in the Church centre (St Mark's Road, Saltney, CH4 8DE))

Job Role: To develop and co-ordinate our work with children and families within the parish, and to grow our outreach into the schools and community.

Main Duties of the Role:

- To co-ordinate, develop and deliver the church's work with the children and families with the help of volunteers
- To maintain high standards of our children and families work in the parish and community, ensuring that the Safeguarding policy is adhered to at all times
- To facilitate a children and families work programme with group sessions and events that nurture their Christian faith
- To continue the churches engagement with the local schools, participating in assemblies, collective worship and lessons where appropriate
- Encouraging engagement with the Church of England's Growing Faith initiative
- To develop a programme of events that nurture families within the church, and engage families from the wider community
- To offer, under the guidance of the Vicar, pastoral care to families & children.
- To contribute to the planning and delivery of all age services and events
- To keep and maintain appropriate records (working within the guidelines of the Data Protection Act)
- To safely recruit, train and support volunteers to assist in the children and families work in accordance to Church of England policies and procedures
- To seek feedback from the children and their families, evaluate and re-prioritise as appropriate
- To make regular reports to the PCC as required
- To ensure strict adherence to parish policies, such as Safeguarding and Health & Safety.

Person Specification: Children and Families Worker St Mark's Church, Lache cum Saltney

Essential

These experiences, skills and qualities are essential requirements of the post:

- A committed Christian faith and a desire to encourage others in their faith
- Committed to the vision of our church of St Mark's
- A pastoral heart for children and their families
- Understanding and adhering to safeguarding in regard to working with children and families
- Ability to communicate well - verbally and in promoting activities
- Ability to relate to a wide range of ages and situations
- Ability to create a dynamic, faith-filled and fun environment for the children and families to thrive in
- Ability to motivate others and self
- Administrative, organisational and basic IT skills
- Ability to manage own time and proactively prioritise competing tasks in a timely fashion
- High degree of enthusiasm, honesty and reliability
- Willingness to work flexibly including evenings and weekends
- Willingness to undertake relevant training, such as First Aid Training and all training as stipulated by the Church of England
- Taking an active part in the staff team in engaging with and developing the services and wider work of the Church

Desirable

These experiences, skills and qualities are desirable for the post:

- Experience of working with children, families and volunteers in a Christian context
- Understanding of and commitment to Christian nurture and evangelism
- Experience of leading children's groups
- Experience of leading a team of volunteers
- Experience of using multimedia resources (including music & video)
- Experience of offering pastoral support to families
- Ability to plan, monitor and evaluate
- Someone who is personable, approachable and works with joy and a sense of humour

If you have further questions before applying to the role, please contact Vicar Hennie Johnston for an informal chat, via email (vicar@stmarkssaltney.org.uk) or phone (01244 671702).

APPLICATION FORM

Application for the post of Children and Families Worker at St Mark's Church, Lache cum Saltney

Please complete and post this form to: Revd Hennie Johnston – vicar@stmarkssaltney.org.uk

Completed application forms must be returned by: Tuesday 17th June 2025

Please type or write clearly using black pen, in order that this form can be photocopied

Where did you hear about this vacancy? _____

NAME: _____

ADDRESS: _____

PHONE NUMBER (daytime): _____

PHONE NUMBER (evening): _____

Please provide the names, organisations, job titles, addresses and phone numbers of three referees. At least one should be your current or most recent employer.

Please indicate the capacity in which you know referees.

1	2	3

1 May we approach this referee for a reference now? **YES/NO**

2 May we approach this referee for a reference now? **YES/NO**

3 May we approach this referee for reference now? **YES/NO**

Beginning with your current or most recent employer and working backwards in chronological order, please give details of your career to date.

Dates		Name and address of employer	Job title and summary of duties	Reason for leaving
From	To			

Dates		Place of study	Qualifications attained
From	To		

<u>Membership of Professional Bodies (if applicable)</u>
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Do you possess a car, and a full driving licence? YES/NO

Please give your reasons for applying for this post. You should outline your interest in the post and describe your relevant skills and experience. You should also use this space to tell us anything not covered elsewhere, which you feel is relevant. Please check the job description and person specification before completing this section. You may use up to two sides of A4 but should not feel obliged to fill the space.

Please continue overleaf

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Rehabilitation of Offenders Act

Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time, as they become 'spent'. [However, this post is **exempt** from the above Act, therefore, **ALL** convictions and any cautions or bind-overs must be declared and cannot be regarded as 'spent'.]

Have you ever been convicted of a criminal offence? Yes / No

Do you have any criminal charges or summonses pending against you? Yes / No

Having a criminal record will not necessarily bar you from working with us.

Disabled Applicants

If invited to interview, are there any special arrangements that you would like to be made for you?

I confirm that the information contained on this application form is, to the best of my knowledge, correct and accurate. I agree to the information being processed in accordance with the General Data Protection Regulations.

Signed :

Dated :